
MINUTES OF THE FIFTY FIRST MEETING OF THE EDUCATION COMMITTEE HELD IN THE DIAL CENTRE, STRAND ROAD CAMPUS ON TUESDAY 11 FEBRUARY 2020 COMMENCING 1600

PRESENT: Mr M O’Kane, Committee Chair
Mr P Canavan (from 1619)
Mrs R Dougherty
Dr N Hand
Mr E Kelly
Mr G Killeen
Mr S McGregor
Mr L Murphy, Principal & Chief Executive (from 1622)
Dr M O’Neill
Mrs L Taggart

IN ATTENDANCE: Ms V Williams, DIAL Centre Manager – for presentation item only
Mrs É Doherty, Governance Secretary

Ms V Williams, DIAL (Design, Innovation Assisted Living) Centre Manager welcomed everyone and brought members on a walkabout of the facility, a unique innovation space to integrate education, business and the health and social care sector within a state of the art facility that can improve stakeholder collaboration and health impact. Members got the opportunity to visit the high spec demonstration environment and dedicated space for solutions to support independence.

Following the demonstration the Committee Chair formally opened the meeting and welcomed everyone, he extended a special welcome to Mrs R Dougherty and Dr N Hand who had recently joined the Committee and were attending their first Education Committee meeting.

51.1 APOLOGIES

Apologies were received from Mr A Magee, Mrs D McElwee, Acting Vice Principal, Curriculum & Information Services. The Committee Chair expressed on behalf of the Committee their condolences to Mrs D McElwee on the recent bereavement of her mum (RIP).

51.2 CONFLICT OF INTEREST DECLARATIONS/DECLARATIONS OF ANY OTHER BUSINESS

No conflict of interest declarations were made. There were no declarations of any other business.

51.3 DRAFT MINUTES OF THE MEETING HELD ON 29 OCTOBER 2019.**➤ PREVIOUSLY ISSUED TO ALL MEMBERS**

Paper EC 51.3 Final Draft Education Committee Minutes of 29 October 2019

It was taken that the Draft Minutes were read and were a true and accurate record of the meeting.

PROPOSED; Mr Martin O’Kane

SECONDED; Mr G Killeen

51.3.1 MATTERS ARISING – 29 October 2019 Committee Meeting

50.4 The Committee’s Terms of Reference were approved by the Governing Body at their meeting held on 13 November 2019.

50.5 Training for Success Contract – correspondence included within paper (Ref 51.5, Report 9)

- HE Self Evaluation Report 2018/19, FE Work Based Learning SER 2018/19 was forwarded to Committee members on 6 November 2019.
- Part Time Evening provision by Campus – this data will be provided at the next Committee meeting.

50.6 The Governing Body approved the Customer Compliments & Complaints Policy (Oct 2019) at their November 2019 meeting.

51.4 COMMITTEE CHAIR’S BUSINESS

The Committee Chair reported that some Committees were experiencing issues of quoracy. The Governing Body Chair suggested that to ensure continuity of business he could attend, if available in these circumstances.

The Department was made aware of this proposal and supported it.

It was agreed to propose to the Governing Body that Mr G Finnegan serve on the Education Committee.

PROPOSED; Mr M O’Kane

SECONDED; Mr G Killeen

The Committee Chair invited Mr L Murphy, Vice Principal to present the Education Management Report on behalf of Mrs D McElwee, Acting Vice Principal.

51.5 MANAGEMENT REPORT

➤ PREVIOUSLY ISSUED TO ALL MEMBERS

PAPER EC.51.5	Management Report
Report 5	Traineeship Progression Infographic
Report 7	Whole College QIP 2019/20
Report 9	Correspondence TFS Contract

The Principal reported on the enrolment targets for 2019/2020. Fulltime HE enrolments as at 6 February 2020 were showing 87% on target.

In response to a member’s question the Principal agreed to request data for the Sector on HE enrolments for the same period.

The College’s performance against the Sector for all enrolments for 2018/19 showed the College ranked 4th. The FE Sector for 2014/15 had 175,000 enrolments. 2018/19 enrolment numbers had reduced to 148,000. It was highlighted that the enrolment data does not represent student numbers.

The College retention target for 2018/19 was exceeded, achieving 92% retention with the Sector average retention at 89.9%. Performance has improved, the College exceeded the Sector average by almost 2% and was ranked in 3rd place in 2018/9 in comparison with 4th place in 2017/18. The Principal stated this was a tribute to staff in delivering this level of outcome and achievement.

Following on, the Principal reported on the ETI evaluation of Level 3 Provision that had commenced on 10 February 2020 and will continue until 14 February 2020. The Principal stated this was not a graded inspection. Reporting arrangements will include a verbal report and a composite report across the six Colleges will be published.

Members were provided with a copy of the briefing note that was issued to staff on the STS Project. The note included the timetable of the implementation phase which commenced in November 2019.

The Principal was pleased to report on the recent Pearson Lead Standards Verification, the general outcome was very positive.

Concluding his report the Principal noted some recent curriculum events which included a Construction Futures event and a Higher Level Apprenticeship event.

The Committee Chair thanked Mr Murphy, Principal for reporting on behalf of Mrs McElwee, Acting Vice Principal.

51.6 CORRESPONDENCE

The Committee Chair referred to the correspondence in the papers which related to the previous report, item 50.5, Training for Success Contract. The correspondence dated December 2019 from the Department stated that a follow up compliance inspection carried out in November 2019 and following the implementation of the agreed actions the Department had reviewed the performance and the College now meets the requirements.

51.7 ANY OTHER BUSINESS

That being the end of public business the Committee Chair thanked everyone and the meeting ended at 1755.

51.8 RESERVED BUSINESS

Item taken separately.

Mrs L Taggart and Mr E Kelly left the meeting at this juncture.

Date of Next Meeting: 7 April 2020

SIGNED: _____ Committee Chair
Mr M O’Kane

DATE: 7 April 2020

APPROVED